

Frederick County Public Schools - Commercial Carriers/Charter Buses

Schools must require a completed Certification of Contractor form from the carrier prior to scheduling a trip. (Note: this form indicates that none of the persons who will provide services requiring direct contact with students have been convicted of a felony or any offenses involving the sexual molestation, physical or sexual abuse or rape of a child.) Schools must also obtain a Certificate of Insurance from the carrier that is current and does not expire prior to the end of the trip.

Competition is required if cost of the chartered services will exceed \$5,000. For services costing between \$5,000 and \$30,000, three (3) quotes must be obtained and for services costing between \$30,000 and \$200,000, four (4) quotes must be obtained. Please refer to section 10.12, Procuring Charter Bus Services, of the Purchasing Manual for additional information.

Name	Address	Phone number
Chesapeake Charter, Inc.	424 Broadneck Road, Annapolis, MD 21409 jake@chesapeakecharter.net	410-757-3000
Quick's Bus	2309 Poplar Street, Staunton, VA 24401 shannon@quicksbus.com	800-572-4044
Richards Bus Lines, Inc.	311 Mechanic Street, Luray, VA 22835 brian@richardsbus.com	540-743-4005
Schrock Inc. DBA: Varsity Travel	220 Imboden Drive, Winchester, VA 22603 kim@travelvarsity.com	540-678-2871
Virginia Coach Company, Inc.	PO Box 883, Purcellville, VA 20134 linda@virginiacoach.com	540-668-6233
Franklin Charter Bus, LLC	9550 Franklin Farm Road, Delaplane, VA 20144 mark@franklincharterbus.com	540-270-9347

Completed forms can be emailed to purchasing@fcpsk12.net.