

**Laurel Ridge Community College/
Frederick County Public Schools**

Emergency Medical Technician Academy

Student Application 2023-2024



Serving the Counties of Clarke, Frederick, Shenandoah, and Warren

Frederick County Public Schools shall not discriminate on the basis of race, color, national origin, sex, disability, age, political affiliation, disability or veteran status in the education program and activities, or employment and provides equal access to the Boy Scouts and other designated youth groups.

Questions concerning the application of this non-discrimination policy may be made to: Title IX Coordinator (Adults), Jennifer Rydholm, Exec. Director of Human Resources; Title IX Coordinator (Students), Teresa Ritneour, Director of Student Support Services; Section 504 Coordinator, Teresa Ritenour, Director of Student Support Services.

For further information on notice of non-discrimination, see list of OCR enforcement offices for the addresses and phone numbers of the office that serves your area, or call 1-800-421-3481.



EMT Academy Enrollment Requirements

Program Overview:

Before completing this application, read thoroughly all requirements. Though the process is lengthy, this is a program that affords students the opportunity to fill a critical need in the community. The EMT is a link from the scene to the emergency health care system. You will see, hear, and smell things that may be disturbing in this critical care setting, so you need to be sure you want to participate in this opportunity.

This EMT Academy in partnership with Laurel Ridge Community College prepares students for certification as a Virginia and/or National Registry EMT. When students complete the following courses available in the academy, they will have met the requirements to earn the [Emergency Medical Technician Career Studies Certificate](#). These Courses in the EMT Academy are also aligned with the first semester of the Associate of Applied Science Degree in Emergency Medical Services. Students who successfully complete all courses below will be awarded a Laurel Ridge Medallion and be recognized at a spring awards ceremony at the college.

EMS 100 - CPR for Healthcare Providers 1 cr
EMS 111 - Emergency Medical Technician 7 cr.
EMS 120 - Emergency Medical Technician - Clinical 1 cr.
ENG 111 - College Composition I 3 cr.
PSY 230 - Developmental Psychology 3 cr.
SDV 100 - College Success Skills 1 cr.
Total: 16 credits

Cost:

All tuition and fees associated with courses offered in this Academy are paid by Frederick County Public Schools. **Students not wishing to pursue the Emergency Medical Technician Career Studies Certificate may opt to take only the EMS courses listed.**

Transportation:

Transportation is provided from each high school via the Governor's School bus daily. Alternate transportation must be approved by Laurel Ridge, the school principal, and the parent.

Admission Requirements:

Admission to the EMT Academy is a selective process that begins with this school-based application. To apply, the student must meet criteria listed below. Upon acceptance of this school-based application, a meeting must be scheduled with the Career Coach to determine the student meets all college requirements:

- passed the Algebra I SOL
- passed the Biology SOL
- have GPA of 2.0 or better if only taking EMS courses
- have GPA of 3.0 or better if taking all courses in first semester of EMS certificate
- be at least 16 years of age by the first day of classes



A mandatory orientation and additional state EMS applications must be completed as part of admittance to this one-year program under the guidance of the Laurel Ridge instructor.

State requirements are that students must:

- Be proficient in reading, writing and speaking the English language.
- Be a minimum of 16 years of age at the beginning date of the EMT course in August. *If you are under 18 years of age, you must provide your instructor with a completed parental permission form with the signature of a parent or guardian verifying approval for enrollment in the course.*
- Have no physical or mental impairment that would render you unable to perform all practical skills required at the EMT level.
- Successfully complete the EMS 100 course upon the beginning of the Academy in order to obtain certification in an Office of Emergency Medical Services approved cardiopulmonary resuscitation (CPR) course. This certification must also be current at the time of state testing.
- Not have been convicted of or found guilty of any crime, offense or regulatory violation, or participated in any other prohibited conduct identified in state EMS regulation [12VAC5-31-910](#).
- Be clean and neat in appearance.
- May not be under the influence of any drugs or intoxicating substances that impairs your ability to provide patient care or operate a motor vehicle while in class or performing clinicals, while on duty or when responding or assisting in the care of a patient. Students must submit to background checks and drug screens to be part of this program. Frederick County Public Schools will assist you in scheduling your drug screening.
- Complete no less than 10 clinical hours as prescribed by The Virginia Office of Emergency Medical Services.

Sample Schedule:

Class meetings are based on the Laurel Ridge Academic Calendar, not Frederick County Public Schools. Students will work with counselors to determine their schedule on days they may not be at Laurel Ridge in classes.

EMT ACADEMY 2022-2023					
	Monday	Tuesday	Wednesday	Thursday	Friday
Fall Semester	8:00 - 9:20 a.m.	7:45 - 10:45 a.m.	8 a.m. to 9:20 a.m.	7:45 - 10:45 a.m.	
Total Fall Credits = 9	ENG 111 (3 credits)	WEEKS 1 & 2 ONLY EMS 100 (1 credit) On Campus	ENG 111 (3 credits)	WEEKS 1 & 2 ONLY EMS 100 (1 credit) On Campus	
			SDV 101 1 Credit 9:30--10:20		
		EMS 112 (4 credits)		EMS 112 (4 credits) On Campus	
Spring Semester	9:30 - 10:50 a.m.	7:45 - 10:00 a.m.	9:30 - 10:50 a.m.	7:45 - 10:00 a.m.	7:45 - 10 a.m.
Total Spring Credits = 13	PSY 230 (3 credits)	EMS 113 (3 credits) 10:00 - 10:45 a.m.	PSY 230 (3 credits)	EMS 113 (3 credits) 10:00 - 10:45 a.m.	CST 100
		EMS 120 (1 credit)		EMS 120 (1 credit)	
Total Program Credits = 22					



Action Items for Admission or Waitlist:

- Complete this application and work with your counselor and career coach to ensure all artifacts are included prior to submission.
- Await receipt of letter of admission or waitlist from Frederick County CTE Supervisor.
- Sign and return enrollment agreement as instructed if accepted into the program.

Action Items that must be completed by the start of the program if accepted:

- Physical:** Receive a routine physical using the Laurel Ridge physical form provided by your Laurel Ridge EMS instructor. Any healthcare provider may complete the physical. If you have had a physical within the past six months, your physician may simply complete the form for you if they are willing to do that.
- Background Check/ Fingerprinting:** Follow the instructions provided by your Laurel Ridge EMS instructor at the orientation meeting to complete this task.
- Drug Screen:** The CTE Supervisor will email the student a form to take to Amherst Family Practice for screening. Results will be directed to your Laurel Ridge EMS instructor. Students who do not pass the drug screen cannot be accepted in the program per state guidelines listed above.
- Student Permission Form:** If you are under age 18 at the start of the program, parents/guardian must accompany you to the orientation session and sign the permission form provided by the Laurel Ridge EMS instructor at the orientation session.
- Human Subject Form:** Students must sign this form provided by your Laurel Ridge EMS instructor. Parents/Guardians must also sign if students are under the age of 18.
- Laurel Ridge Photo Release Form:** Please complete this form provided by your Laurel Ridge EMS instructor.

Additional information to consider:

- Students will need to know or bring their Social Security Number and Driver's License Number on the first day of class in order to complete additional forms. If a student already has an Office of EMS Portal Log-in, please bring this information as well. (If students are volunteers, they may already have this information.)
- For students to complete clinical hours with the clinical partner, Valley Health, and receive credit for the course EMS 120, they must be fully COVID vaccinated by the start of clinicals in October. Valley Health may accept medical exemptions. See the Laurel Ridge EMS instructor if you need additional information. Students will also need to obtain a flu vaccine in the fall of the current year when it becomes available.
- There will be additional documentation provided by the Laurel Ridge EMS instructor upon the start of class that must be completed for students to be able to participate in clinicals with Valley Health.



- Students may want to sign up for text / email alerts at Laurel Ridge Alert or by texting laurelalert (all one word) to 226787 to receive alerts from Laurel Ridge Community College regarding inclement weather. If the college is closed or Mountain Vista Governor's School is closed or virtual, you will not have in-person class. Your Laurel Ridge EMS instructor may still have virtual class, so always communicate with the instructor.
- All students will need to be fit tested for a N-95 mask. The EMS program will provide several evenings at the beginning of the school year where it can be done for free. If you can't make those dates you may need to find another place to get it done and there may be a fee. The wearing of a N-95 mask may be required on clinical or field rotations. The program will supply the N-95 masks to all students at no charge.
- Students may need to purchase liability insurance. Details will be provided at the orientation.



**EMT Academy Checklist
Student Profile**

(To be completed by student and counselor. Return as coversheet to student application.)

Student Name: _____ Student ID: _____ Grade: _____

Counselor Name: _____

Student will be 16 at the start of the program? Yes No

Required Artifacts for School Application:

- This Checklist and Transcript
- Student Application
- Teacher Recommendation 1
- Professional Recommendation 2

Student Profile:

Course	Grade	SOL Score
Biology		
English 9		
English 10		
Intro to Health and Medical Sciences		
Anatomy and Physiology		
Nurse Aide		

GPA Data: *Include a transcript and current grade report (1st Semester)* _____

Attendance Current Year: (First Semester) Tardies _____ Absences _____

Industry Credentials Earned: _____



Laurel Ridge Community College/FCPS
Emergency Medical Technician Academy
2023-2024 Student Application
Due By March 1 to CTE office via Counselor

Complete legibly in ink or type.

Home High School: _____ Counselor: _____

Name of Applicant _____
Last First Middle Nickname (if any)

Date of Birth ____/____/____ Student I.D. Number: 7000 _____

Name of Parent(s)/Guardian(s): _____

Mailing Address: _____
Street City State Zip Code

Home Phone Number () _____ Work Numbers() _____ () _____

Parent Email(s) _____ Student personal Email(s)* _____

Name of high school teacher who will complete a recommendation:

Teacher Name/Subject Area: _____ / _____

The decision to apply to Emergency Medical Technician Academy is my own, and I want to participate fully in the program. The responses contained on all application documents are my own work.

Date

Applicant Signature

I, the parent/guardian of the student above, am aware of and in support of the student's application to the Emergency Medical Technician Academy and give permission for the student's academic records to be reviewed by school personnel.

Date

Parent/Guardian Signature

Date

Administrator or Counselor Signature

*For communication with Laurel Ridge staff, a personal email address is needed.



Laurel Ridge Community College/FCPS Emergency Medical Technician Academy 2023-2024

Teacher / Character Reference Form for Student Application

Two Teacher references or One Teacher **and** One Other Reference Required (Fire/EMT/Rescue/Other, etc.)

This box is to be completed by the applicant before the form is presented to the teacher (current or past year).

Student Name: _____			
Last	First	M.I.	
_____	_____	_____	_____
Applicant Signature	Date	Parent/Guardian Signature	Date

Teacher or Character Reference Directions:

- Check one box for each criterion, using the following rating scale: **BA** – Below Average **A** – Average **E** – Excellent (Top 10%) **O** – Outstanding (top 5% - one of the best I've ever encountered)
- Mark one box for each criterion. DO NOT mark between two categories.
- Please add comment in the indicated space below.
- Sign, date, and seal recommendation in envelope and return to Counselor.

Individual Name (Print) _____ Date: _____

Individual Signature: _____ School: _____

Subject(s), Grade Level(s) and Date(s) you taught applicant: _____

How do you know applicant?: _____

Criteria	BA	A	E	O
1. Motivation and Initiative: <i>Curious, shows initiative</i>				
2. Communication with Peers: <i>Demonstrates sensitivity, respect for others and opposing viewpoints, shares ideas, accepts criticism</i>				
3. Dependability: <i>Consistent, discipline, supports others, works safely</i>				
4. Perseverance: <i>Demonstrates sustained commitment to problem solving</i>				
5. Class Participation: <i>Participates fully in laboratory work and discussions</i>				
6. Class Preparation: <i>Completes class assignments</i>				
7. Academic Ability: <i>High potential for success</i>				
8. Quality of Work: <i>Completed to the best of the student's ability</i>				
9. Logical Thinking and Questioning				
10. Independence: <i>Demonstrates the ability to work/solve challenging problems or complete tasks</i>				
11. Ability to synthesize and apply knowledge				
(For selection committee use only)				

Comments: It is required that you include comments about this student that will help the selection committee make a decision.



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(For selection committee use only)				

Comments: It is required that you include comments about this student that will help the selection committee make a decision. You may use the back of this form.